

ALUMNI ASSOCIATION



ALPHA NU OMEGA (ΑΝΩ)

ALUMNI ASSOCIATION

**CONSTITUTION
AND
BYLAWS**

November 5, 2005

CONSTITUTION

(adopted Nov. 05, 2005)

Article 1 – NAME AND OBJECTIVE

- C-1** The name of this organization shall be known as “Alpha Nu Omega (ΑΝΩ) Alumni Association, Inc.”, hereinafter referred to as the Alumni Association.
- C-2** The objective of the Alumni Association shall be to promote communication and service for brothers amongst the Alumni and provide a stabilizing foundation for the future growth of the fraternity Alpha Nu Omega (ΑΝΩ). This objective shall be achieved by:
- 1.** Meetings of the Alumni Association for the exchange of Alumni information and status of the active fraternity, ΑΝΩ.
 - 2.** The use of the best available technology for the communication of activities of the Alumni and active brothers of ΑΝΩ.
 - 3.** Providing guidance to the active brothers of ΑΝΩ, through seminars, services, and others means as determined by the Alumni Association and ΑΝΩ.
 - 4.** Provide a bridge from the active brothers of ΑΝΩ to the rich history of the fraternity.
 - 5.** Provide liaison between the active brothers and the University as needed for disciplinary or administrative issues.
- C-3** The Alumni Association shall be governed by this Constitution and such Bylaws and Rules in harmony therewith as may be adopted, as herein provided.
- C-4** The Alumni Association shall be organized as a non-profit corporation under the laws of the State of Ohio.

ARTICLE 11 – MEMBERSHIP

- C-5** Membership in the Alumni Association shall be as stated in the Bylaws.
- C-6** Membership qualifications, privileges of membership, and admission to membership shall be as specified in the Bylaws.
- C-7** The rights and privileges of a member shall not be transferable to any person, and are subject to revoke as specified in the Bylaws.

ARTICLE 111 – DUES

- C-8 Dues of the Alumni Association shall be as provided in the Bylaws.**

ARTICLE 1V – MEETING OF THE ALUMNI ASSOCIATION

- C-9 The Alumni Association shall hold one regularly scheduled meeting per school year at a place designated by the Steering Committee and at such time as provided in the Bylaws. Notice of the meeting shall be given on the website and through email at least one month prior to the meeting.**
- C-10 Special meetings of the Alumni Association may be called for by the President or Officer to address critical issues to the Alumni Association or the active fraternity. Notice of the meeting shall be given on the website and through email to all members as soon as possible prior to the meeting.**
- C-11 Special meetings can be requested through writing the President or other Steering Committee member with the stated business that is wished to be discussed. This request shall be reviewed by the Steering Committee and a meeting shall be called if appropriate. A special meeting may be requested by the following: an Alumni Association member in good standing, an active Brother in good standing, or the University of Dayton.**

ARTICLE V – MANAGEMENT OF THE ALUMNI ASSOCIATION

- C-12 The management of the Alumni Association shall be vested in a governing body called the Steering Committee. The Steering Committee is elected by the general membership of the Alumni Association via ballot in such manner and for such term as provided by the Bylaws.**
- C-13 The Steering Committee shall consist of 12 members, preferably distributed over different eras of the fraternity. The Steering Committee will be presided over by a President, Vice-President, Secretary, and Treasurer, known as the Officers. The Officers are elected by the Steering Committee via ballot in such manner and for such term as provided by the Bylaws.**
- C-14 The rules contained in “Robert’s Rules of Order” shall govern the Alumni Association in all cases in which they are applicable, and in which they are consistent with the Constitution, Bylaws or Rules of Order of the Alumni Association.**
- C-15 The Steering Committee may delegate specific powers and duties as may be provided in the Bylaws.**

C-16 Regional chapters will be established, per the bylaws.

ARTICLE VII – OFFICERS

C-17 The Officers shall perform all duties legally or customarily required of similar officers of corporations under the laws of the State of Ohio and other duties as may be required by the Constitution, Bylaws, or Rules.

ARTICLE VIII – COMMITTEES

C-18 The Steering Committee shall establish such standing Committees as may be provided in the Bylaws, and may appoint such other committees as may be deemed necessary for the proper conduct of the Alumni Association.

C-19 Any alumni can be on a committee, but committee chairmen must be active alumni.

ARTICLE IX – RESPONSIBILITY

C-20 No act of any Officer, committee, member or group of members shall be binding on the Alumni Association unless it has been approved by resolution of the Steering Committee.

ARTICLE X – AMENDMENTS

C-21 Any active member of the Alumni Association may make written petition to amend this Constitution. Such petition shall be reviewed by the Officers for assurance that the proposed amendment is in harmony with the Objectives of the Alumni Association. The proposed amendment shall be presented at the next Steering Committee meeting for discussion and formal action. If approved the proposed amendment shall be submitted to the general membership for vote by ballot.

C-22 Ballots will be tabulated by the Secretary. Adoption of the amendment shall be by a two-thirds (2/3) vote within the required time.

C-23 At any duly held meeting the Steering Committee may adopt or amend the Bylaws in harmony with this constitution by a majority of Steering Committee, provided that a copy thereof shall have been presented to the Steering Committee at least one month in advance.

C-24 The Steering Committee, by a majority vote of its members, may establish, annul or amend such Rules or Operating Procedures as the Steering

Committee may deem necessary for the proper conduct of the Alumni Association's affairs, provided that such Rules or Procedures are in harmony with the Constitution and Bylaws.

ARTICLE XI – DISSOLUTION

- C-25 In the event of the dissolution of this organization, all of its assets not required for payment of liabilities shall be donated to the University of Dayton in the Name of Alpha Nu Omega Alumni Association. If the named beneficiary is not in existence or is unwilling or unable to accept the assets of the dissolving organization, such assets shall be distributed by the Steering Committee to such organizations which are organized and operated for charitable, educational, or scientific purposes for which the dissolved corporation was organized.**

ARTICLE XII – NOTICES

- C-26 All members of the Alumni Association shall be presumed to have due notice of all Alumni Association matters published on the Alpha Nu Omega Alumni Association website.**

BYLAWS

(adopted Nov. 05, 2005)

MEMBERSHIP

- B-1 Membership in the Alumni Association shall be open to all Brothers of ÁÍÙ.**
- B-2 Qualification for membership shall require Brothers be in good standing with the fraternity at the University of Dayton prior to completion of undergraduate requirements, or leave for non-disciplinary reasons.**
- B-3 Active membership in the Alumni Association will be achieved upon meeting the requirements in B-2 and the payment of the required dues to the Alumni Association.**

PRIVILEGES OF MEMBERSHIP

- B-4 Active Members of the Alpha Nu Omega Alumni Association shall have the right to vote and hold elective office and may participate in all the affairs of the Alumni Association.**

- B-5** Any active member found to have acted in a destructive or derogatory way toward another Alumni Association member, an active Brother, property of the fraternity or the Alumni Association or the University of Dayton may be expelled by a two-thirds (2/3) vote of the Steering Committee. Reasonable opportunity shall be given the member to know of and answer the charges.

FEES AND DUES

- B-6** Any fees and dues shall be collected by the Treasurer. Remittances shall be made payable to the Alpha Nu Omega Alumni Association.
- B-7** The amount of dues shall be established by the Steering Committee prior to the start of each fiscal year.
- B-8** The fiscal year of the Alumni Association shall be from June 1st to the 31st of May. Dues shall be due within ninety (90) days from the start of the fiscal year.
- B-9** Payment of dues in arrears shall entitle a member to return to good standing for the balance of the current year.

MEETINGS

- B-10** The Alumni Association shall meet once per year, at a place and time set by the Steering Committee.
- B-11** The Steering Committee shall meet twice per year, once each semester. The business review shall take place during the Fall semester meeting.
- B-12** Any special meeting of the Steering Committee or Officers may be held in person, via telephone conferencing, video conferencing, net meeting, or other means deemed appropriate by the Steering Committee.

MANAGEMENT

- B-13** Each member of the Steering Committee shall be elected for a three (3) year term and shall assume the duties of the Committee at the first regularly scheduled meeting of the fiscal year. Terms are to be staggered such that four steering committee members are elected each year.
- B-14** The Steering Committee election shall follow these guidelines:
A) Petitions shall be sought from all active members for nominations to the Steering Committee starting March 1st and ending March 30th

of an election year. Steering committee membership from different eras should be encouraged.

B) Nominations will be collected by the Secretary and an election ballot shall be created by April 5th.

C) The election ballot shall be posted on the Alumni Association website for voting through the website by April 10th.

D) A web site posting and email will notify the general membership when the ballot is posted and available for voting.

E) Voting shall take place up and through May 25th.

G) The Secretary shall notify the winners by May 31st and the results shall be posted on the Alumni Association website.

B-15 The Officers will be elected from among the Steering Committee members and shall serve for one year.

B-16 The election of the Officers of the Alumni Association will follow these guidelines:

A) Prior to the first regularly scheduled Steering Committee meeting of the fiscal year, the outgoing officers and newly elected members of the Steering Committee will meet to elect the Officers. The past secretary will preside over the election.

B) Verbal nominations shall be sought from the Steering Committee. At least one candidate must be nominated for each position.

C) After the nominations are set, the Steering Committee will vote for each Officer. These votes will be tallied and the New Officers shall be notified.

D) The new Officers will begin their duties at the start of the regular meeting.

B-17 The Officers and Steering Committee shall have full authority to act on all business matters of the Alumni Association and on such matters that may occur between meetings of the Steering Committee and the general membership.

OFFICERS

B-18 The President shall preside over all meeting of the Officers, Steering Committee and the general membership of the Alumni Association. He shall coordinate the work of the Steering Committee and all other committees. The President shall receive regular reports on the activities of the committees and the fraternity to be sure they are working in harmony with the Constitution, Bylaws, and Rules of the Alumni Association. The President shall only vote as needed to break a tie. The President can perform the duties of the Treasurer in the absence of the Treasurer.

- B-19** The Vice-President shall assume the duties of the President in his absence. He shall assist the Alumni Association in ways deemed appropriate by the President.
- B-20** The Secretary shall take the minutes of all regular and special meetings of the Officers, Steering Committee, and the general membership. He shall post the minutes of any meeting on the Alumni Association website within two (2) weeks after any meeting. The Secretary will maintain a log of any and all motions, petitions and amendments to the Constitution, Bylaws, and Rules of the Alumni Association. He shall assist the Alumni Association in ways deemed appropriate by the President.
- B-21** The Treasurer shall maintain the budget, be responsible for the collection of dues, fees and payments, and the payment of all expenditures for the Alumni Association. The Treasurer shall report on the financial condition of the Alumni Association at the regular meeting at the start of each fiscal year and make other financial statements as may be required. He shall assist the Alumni Association in ways deemed appropriate by the President.

COMMITTEES

- B-22** Unless otherwise specified in the Constitution or Bylaws, the President shall appoint each year the Chairpersons of the following standing committees. Each standing committee chairperson shall make an annual report and shall make interim reports at the request of the Officer in charge. Each Chairperson shall report on their Committee at any scheduled meeting of the Alumni Association. Each committee shall include an active brother liaison.

B-22a Seminar/Program Committee

This committee shall coordinate and conduct seminars for the benefit of the membership of the Alumni Association and active fraternity. These seminars are for development of the members in the areas such as communications, responsibility, work skills, networking, team building, etc.

B-22b Budget Committee

This committee shall be responsible for the budget of the Alumni Association. In conjunction with the Treasurer, this committee shall coordinate the budget, banking and investments as required to conduct the business of the Alumni Association.

B-22c Website Committee

This committee shall coordinate and maintain the website of the Alpha Nu Omega Alumni Association. This committee shall be

responsible for posting any business, information, photograph, and article on the website. Any posting shall be reviewed to ensure it meets the guidelines for acceptable behavior and decency of the Alumni Association, the fraternity and the University of Dayton.

B-22d Liaison Committee

This committee shall coordinate the communication between the Alumni Association, the Fraternity, and the University of Dayton. This committee shall ensure that any requirements are understood and distributed to the various groups on a timely basis.

B-22e Pledging Committee

This committee shall establish and maintain the rules governing the pledge process for the Fraternity, Alpha Nu Omega. All rules shall conform to the requirements of the Alumni Association, The University of Dayton and the Inter-Fraternity Council.

B-22f Regional Alumni Committees

Regional Alumni chapters will be established based on the geographical locations of Alumni, initially Atlanta, Charlotte, Chicago, Cleveland, New York City, Phila/Balt/Wash, Pittsburgh, Western NY.

B-23 The Officers or Steering Committee may appoint such other special committees as may be deemed necessary to conduct the business of the Alumni Association.

B-24 The President shall be an ex-officio member of all committees.

B-25 Any expense associated with any committee will be budgeted, reviewed and approved prior to being incurred.

B-26 Balloting for Constitutional amendments or other circumstances requiring voting by all Active Alumni, will be handled via the website, or appropriate technology. The Ballot will be posted on the website, and voting will be open for 45 days . After 45 days, the secretary will tally the votes and announce the results.

B-27 The Alumni Association wil investigate the need and structure of a Housing Committee or Corporation.